

**Government of Pakistan**  
**Ministry of Information Technology and Telecommunication**

**DIGITAL PAKISTAN**

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**JOB OPPORTUNITIES**

Ministry of Information Technology and Telecommunication is entrusted to formulate policies aimed at improving National Information and Communications Technology (ICT) infrastructure and services, to transform Pakistan into a knowledge based economy by ensuring provision of reliable and affordable Information and Communications Technology enabled services. In this regard, this Ministry invites application from dynamic professionals for the post of **MEMBER (HRD) – MP-I SCALE**, as per details given below:

**JOB SPECIFICATION**

**QUALIFICATION:**

Ph.D in disciplines relating to ICTs including but not limited to Information Technology, Telecommunications, Computer Engineering or Electronics from an accredited foreign and local university recognized by HEC.

**OR**

Master's Degree in disciplines relating to ICTs including but not limited to Information Technology, Telecommunications, Computer Engineering or Electronics from an accredited foreign and local university recognized by HEC.

**EXPERIENCE:**

Candidates with Ph.D are required to have fourteen (14) years' experience in the relevant field including three years of senior management level positions within the IT and Telecom Industry.

Candidates with Master's Degree are required to have eighteen (18) years' experience including three years of senior management level position within the IT and Telecom Industry.

The candidate's professional credentials should include the following:

- a) Experience in corporate sector of Development and Project Management, Corporate Human Resource Development, Training Program Design Development and Evaluation.
- b) The candidates must have thorough understanding of IT and Telecom industry requirement, market demands, staffing processes ability to establish requirement and standards, certification, accreditation and testing system.
- c) Concurrent but relevant experience would be acceptable.

**AGE LIMIT:**

Maximum 62 years (to be calculated as on the closing date of submission of applications)

**JOB DESCRIPTION/DELIVERABLE TASK/TIMELINE**

<b>Sr. No.</b>	<b>Deliverable Task</b>	<b>Timeline</b>
1.	To assume a leadership role in the areas of Information Technology and Telecommunication.	As required from time to time
2.	Training/development of HR base for positioning the country as an important player in the international IT/Telecommunication market place and Project Management.	Upto 24 months from contract signing
3.	To formulate and implement policies for creating a pool of academically and professionally skilled IT/Telecom human resource in line with the Ministry policies and action plan.	Upto 18 months from contract signing
4.	To provide vision and leadership in planning and implementation of major IT and Telecommunication development projects undertaken by the Ministry across the country.	Upto 06 months from contract signing
5.	Review, evaluate, coordinate and oversee initiatives for delivering HR Training. Interfacing with stakeholders in public and private sectors to strengthen existing IT and Telecommunication training facilities and assess future needs	Upto 05 months from contract signing
6.	All issues related to Taxation of IT and Telecom Sectors. Financial issues of IT Sectors such as remittances, bank loans, online business transactions, e-payment gateways etc.	As required from time to time
7.	Financial issues of Telecom Sector such as Right of Way Costs, Tariffs, Interconnection Charges, Approved Settlement Rates etc.	As required from time to time
8.	Preparation of reports on financial and economic indicators of IT and Telecom Sectors, in collaboration with key stakeholders.	Upto 12 months from contract signing
9.	Formulation of MoITT's report on Pakistan Economic Survey.	Upto 06 months from contract signing
10.	All Financial matters related to USF and R&D Funds.	As required from time to time
11.	Any other special tasks assigned.	As required from time to time

- a) To assume a leadership role in the areas of Information Technology and Telecommunication.
- b) Training/development of HR base for positioning the country as an important player in the international IT/Telecommunication market place and Project Management.
- c) To formulate and implement policies for creating a pool of academically and professionally skilled IT/Telecom human resource in line with the Ministry policies and action plan.
- d) To provide vision and leadership in planning and implementation of major IT and Telecommunication development projects undertaken by the Ministry across the country.
- e) Review, evaluate, coordinate and oversee initiatives for delivering HR Training. Interfacing with stakeholders in public and private sectors to strengthen existing IT and Telecommunication training facilities and assess future needs.

### **TENURE OF APPOINTMENT:**

The initial period of contract appointment is three years (extendable).

### **PAY PACKAGE:**

The position offers salary package/benefits as admissible under the Government MP-I Scale package.

### **CONDITION TO APPLY:**

In case of selection, candidate working in public/private Sector will have to either resign or seek early retirement, severing his/her connection/lien with their parent cadre/Ministry/Division/Organizations etc. before joining in MP Scale position.

Candidates meeting the required criteria should submit their application at the URL address given below within Fifteen (15) days of publication of the advertisement. Candidates who prefer applying through post are required to fill in “**Application Form for MP Scales**” available on URL given below alongwith CV and submit hardcopy of the same at the address mentioned below within the specified period. Envelopes should clearly indicate the specific “*Name of Post*” against which application is being submitted. Incomplete applications will not be entertained. The Ministry believes in gender equality.

<http://www.moitt.gov.pk>

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